

Birchwood Lakes Community Association, Inc.
Board of Directors
Organizational Meeting Minutes
August 24, 2013

In Attendance: Clare Bennett, President; Joanne McInerney, Vice President; Marcella Livingston, Treasurer; Directors Carl Fredrickson, Thomas McConnon, Carolyn Martin, Chas Ritson.

Nomination of Officers

Nomination of President: Clare Bennett nominated by Charles Ritson, seconded by Carolyn Martin. Clare Bennett accepted the nomination. No other nominations. All in Favor. Nomination Passed.

Nomination of Vice President: Joanne McInerney nominated by Carolyn Martin, seconded by Carl Fredrickson. Joanne McInerney accepted the nomination. No other nominations. All in Favor. Nomination Passed.

Nomination of Treasurer: Marcella Livingston nominated by Clare Bennett, seconded by Carolyn Martin. Marcella Livingston accepted the nomination. No other nominations. All in Favor. Nomination Passed.

Nomination of Secretary: Carolyn Martin nominated by Clare Bennett, seconded by Charles Ritson. Carolyn Martin accepted the nomination. No other nominations. All in Favor. Nomination Passed.

Meeting Calendar Dates

The dates for the Open Board Meetings and the Annual Meeting were then set by the new BLCA Board of Directors for the year ahead from 9/13 to 8/14. The dates and times are as follows:

Tuesday, September 17th, 2013 @ 7pm
Friday, October 11th, 2013 @ 7pm
Saturday, November 9th, 2013 @ 9am
Saturday, December 14th, 2013 @ 9am; Snowdate – Tuesday, December 17th, 2013 @ 7pm
Saturday, January 11th, 2014 @ 9am; Snowdate – Tuesday, January 14th, 2014 @ 7pm
Saturday, February 8th, 2014 @ 9am; Snowdate – Tuesday, February 11th, 2014 @ 7pm
Friday, March 14th, 2014 @ 7pm; Snowdate – Saturday, March 22nd, 2014 @ 9am
Tuesday, April 8th, 2014 @ 7pm
Friday, May 9th, 2014 @ 7pm
Friday, June 13th, 2014 @ 7pm
Tuesday, July 8th, 2014 @ 7pm
Tuesday, August 12th, 2014 @ 7pm
Annual Meeting: Saturday, August 23rd, 2014 @ 9am

Motion to approve the 2013/2014 calendar with the exception date of September 17, 2013 which is one week later than per the By-Laws. However, due to there not being a full board and some members couldn't make the previous week it was decided to postpone a week. Motion made by Charles Ritson, seconded by Marcella Livingston. All in Favor. Motion Passed.

Committee Chairs and Co-Chairs

Standing Committees:

BLCA Property Development:	Chairperson: Open Co-Chair:
Roads Maintenance & Construction:	Chairperson: Clare Bennett Co-Chair:
Rules & Regulations:	Chairperson: Chas Ritson Co-Chair: Carol Martin
Finance, Budget, Contracts:	Chairperson: Marcella Livingston Co-Chair: Chas Ritson
By-Laws:	Chairperson: Joanne McInerney Co-Chair: Carol Martin
Capital Projects:	Chairperson: Clare Bennett Co-Chair: Chas Ritson
Voting & Elections:	Chairperson: Carolyn Martin Co-Chair: Marcella Livingston

Appointed Committees:

BLCA Property Beautification:	Chairperson: Carl Fredrickson Co-Chair:
Community Safety:	Chairperson: Tom McConnon Co-Chair:
Community Affairs:	Chairperson: Clare Bennett Co-Chair:

Recreation:

Chairperson: Joanne McInerney

Co-Chair:

Lake Management:

Chairperson: Chas Ritson

Co-Chair:

Motion to approve the postcard wording as presented to be sent to the Membership as a postcard mailing, extending the voting deadline and announcing the board vacancies. Motion made by Director Martin, seconded by Director Livingston. All in Favor. Motion Passed.

Additional Discussion Points:

- Change Lake Management to a Standing Committee.
- Purchase two digital recorders for recording the monthly minutes.

Motion to adjourn was made by Director Ritson and seconded by Director Fredrickson. All in Favor. Motion Passed. Meeting was adjourned at 10:55am.

Respectfully submitted,

Carolyn Martin
BLCA Secretary