

BIRCHWOOD LAKES COMMUNITY ASSOCIATION, INC.

ORGANIZATION MEETING MINUTES

August 22, 2015

Clubhouse

Present: Dennis McMahon, Thomas McConnon, James Luttrell, Mike Moffa, Vincent Flatt, William Wagner, Marcela Livingston

Also Present: Attorney Robert Kidwell, Community Manager, Carrie Ridner

Absent: Anthony Palma

Meeting is called to order by Attorney Robert Kidwell.

Motion to approve extending Clare Bennett's term on the Board of Directors for one year. Motion made by Director Wagner, seconded by Director Luttrell.

Motion to approve extending Joanne McInerney's term on the Board for one year. Motion made by Director Livingston, seconded by Director McConnon.

Joanne McInerney respectfully declined, stating that she would not be able to devote the necessary time needed to fulfill Board obligations.

All directors voted in favor of extending Clare Bennett's term on the Board for one year. Motion passed.

Directors Bennett took her seat on the Board.

Nomination and Elections of Officers

Nomination of President: Clare Bennett nominated by Director Wagner, seconded by Director McConnon. Clare Bennett accepted the nomination. No other nominations. Clare Bennett unanimously voted in as President. Nomination Passed.

President Bennett assumed the Presidency and continued the meeting.

Nomination of Vice President: William Wagner nominated by President Bennett, seconded by Director McConnon. William Wagner accepted the nomination. No other nominations. William Wagner unanimously voted in as Vice President. Nomination Passed.

Nomination of Secretary: Vincent Flatt nominated by Director Moffa, seconded by Director Wagner. Vincent Flatt accepted the nomination. No other nominations. Vincent Flatt unanimously voted in as Secretary. Nomination Passed.

Nomination of Treasurer: James Luttrell nominated by Director Wagner, seconded by Director Moffa. James Luttrell accepted the nomination.

Marcella Livingston nominated by Director McConnon, seconded by Director McMahon
Marcella Livingston accepted the nomination.

Secret ballots were handed out to vote for Treasurer. Five votes in favor of James Luttrell; three votes in favor of Marcella Livingston.

James Luttrell voted in as Treasurer.

Nomination of Assistant Treasurer: Marcella Livingston nominated by Director McMahon, seconded by Director McConnon. Marcella Livingston accepted the nomination. No other nominations. Marcella Livingston unanimously voted in as Assistant Treasurer.

Officers:

President: Clare Bennett
Vice President: William Wagner
Secretary: Vincent Flatt
Treasurer: James Luttrell
Assistant Treasurer: Marcella Livingston

Directors:

Thomas McConnon
Dennis McMahon
Michael Moffa
Anthony Palma

STANDING COMMITTEES

Finance, Budget, Contracts

Chairperson-James Luttrell
Co-chairperson-Joanne McInerney

Road Maintenance & Construction

Chairperson-William Wagner
Co-chairperson-Anthony Palma

Governing Documents

Chairperson-Dennis McMahon
Co-chairperson-Clare Bennett

Capital Projects & Property Development

Chairperson-Clare Bennett
Co-chairperson-Bill Wagner

Voting & Elections

Chairperson-Vinnie Flatt
Co-chairperson-Marcy Livingston

APPOINTED COMMITTEES

BLCA Property Beautification

Chairperson -Carl Fredrickson
Co-chairperson-Thomas McConnon

Recreation

Chairperson-Vinnie Flatt
Co-chairperson-Mike Moffa

Community Safety

Chairperson-Vinnie Flatt
Co-chairperson-Mike Moffa

Lake Management

Chairperson-Charles Ritson
Co-chairperson-Thomas McConnon

Communications

Chairperson-Clare Bennett
Co-Chairperson-

The Board then set the meeting schedule for the 2015/16 term.

2015/2016 SCHEDULE OF OPEN BOARD MEETINGS

Open Board Meetings to be held at the BLCA Clubhouse.

September 11, 2015 – 7:00 PM	March 11, 2016 – 7:00 PM
October 9, 2015 – 7:00 PM	(snow date Mar. 15th – 7:00 PM)
November 13, 2015 – 7:00 PM	April 8, 2016 – 7:00 PM
December 11, 2015 – 7:00 PM	May 13, 2016 – 7:00 PM
(snow date Dec. 15th – 7:00 PM)	June 10, 2016 – 7:00 PM
January 8, 2016 – 7:00 PM	July 12, 2016 – 7:00 PM (Tues.)
(snow date Jan. 12th – 7:00 PM)	August 9, 2016 – 7:00 PM (Tues.)
February 12, 2016 – 7:00 PM	August 27, 2016 – Annual Mtg. 9:00 AM
(snow date Feb. 16th – 7:00 PM)	

Motion made by Director Wagner, seconded by Director Moffa accepting the 2015/2016 Schedule of Open Board Meetings. All Directors voted in favor. Motion Passed.

Motion to adjourn at 11:55pm made by Vice President Wagner, Seconded by Secretary Flatt. All Directors Voted in Favor. Motion Passed.

Respectfully submitted,

Vinnie Flatt
Secretary