

BIRCHWOOD LAKES COMMUNITY ASSOCIATION, INC.

ORGANIZATION MEETING MINUTES

August 25, 2018

Clubhouse

Present: Clare Bennett, Kevin Crawley, Christopher Diaz, Nicholas LaRusso, Marcella Livingston, Dennis McMahon, Thomas McConnon, Lorraine Storms, Robert Wittrien

Also Present: Attorney Robert Kidwell, Community Manager, Sherri Gonzalez, Office Manager

Absent: None

Meeting is called to order by Attorney Robert Kidwell.

The Board discussed extending the terms for Thomas McConnon and Nicholas LaRusso for a one year term. Marcella Livingston stated the By-Laws state that we need to send out post cards. Clare Bennett stated we don't need to. We can extend their terms according to the By-Laws. We have done this before. **Motion to extend Thomas McConnon and Nicholas LaRusso for a one year term made by Kevin Crawley, seconded by Lorraine Storms. Christopher Diaz – Abstained, Marcella Livingston and Dennis McMahon voted – No. All other Directors voted - Yes. Motion Passed.**

Nomination and Elections of Officers

Nomination for President: Clare Bennett nominated by Director Thomas McConnon, seconded by Director Nicholas LaRusso. Clare Bennett accepted the nomination. No other nominations. Nomination Passed.

President Clare Bennett assumed the Presidency and continued the meeting.

Nomination of Vice President: Robert Wittrien nominated by President Clare Bennett, seconded by Director Dennis McMahon. Robert Wittrien accepted the nomination. No other nominations. Nomination Passed.

Nomination of Secretary: Kevin Crawley nominated by Director Dennis McMahon, seconded by Vice President Robert Wittrien. Kevin Crawley accepted the nomination. No other nominations. Nomination Passed.

Nomination of Treasurer: Marcella Livingston nominated by Director Thomas McConnon, seconded by Director Lorraine Storms. Marcella Livingston accepted the nomination. No other nominations. Nomination Passed.

STANDING COMMITTEES

Finance, Budget, Contracts

Chairperson- Marcella Livingston, Treasurer
Co-chairperson- Dennis McMahan

Governing Documents

Chairperson- Kevin Crawley, Secretary
Co-chairperson- Lorraine Storms

Voting & Elections

Chairperson- Kevin Crawley, Secretary
Co-chairperson- Marcella Livingston

Road Construction & Maintenance

Chairperson- Robert Wittrien
Co-chairperson- Lorraine Storms

Capital Projects & Property Development

Chairperson- Clare Bennett
Co-chairperson- Christopher Diaz

APPOINTED COMMITTEES

BLCA Property Beautification

Chairperson- Thomas McConnon
Co-chairperson- JoAnn Woods

Community Safety

Chairperson- Kevin Crawley
Co-chairperson- Nicholas LaRusso

Communications

Chairperson- Clare Bennett,
Co-Chairperson- Robert Wittrien, Vice President

Salt Advisory Committee

Chairperson – Clare Bennett
Kevin Crawley, Charles Ritson and Robert Wittrien

Recreation

Chairperson- Christopher Diaz
Co-chairperson- Barbie Gibbins-Negele

Lake Management

Chairperson- Charles Ritson
Co-chairperson- Dennis McMahan

Motion to approve Appointed and Standing Committee Chairs and Co-Chairs for the 2018/2019 year and appoint Charles Ritson to the Salt Advisory Committee as presented above made by Director McConnon, seconded by Vice President Wittrien. All Directors voted in favor. Motion Passed.

The Board then set the meeting schedule for the 2018/2019.

2018/2019 SCHEDULE OF OPEN BOARD MEETINGS

Open Board Meetings to be held at the BLCA Clubhouse.

September 11, 2018 – 7:00 PM (Tue.)

October 12, 2018 – 7:00 PM (Fri.)

November 9, 2018 – 7:00 PM (Fri.)

December 14, 2018 – 7:00 PM (Fri.)

January 12, 2019 – 9:00 AM (Sat.)

(snow date Jan. 15th – 7 PM)

February 9, 2019 – 9:00 AM (Sat.)

(snow date Feb. 12th – 7:00 PM)

March 9, 2019 – 9:00 AM (Sat.)

April 12, 2019 – 7:00 PM (Fri.)

May 10, 2019 – 7:00 PM (Fri.)

June 11, 2019 – 7:00 PM (Tues.)

July 9, 2019 – 7:00 PM (Tues.)

August 13, 2019 – 7:00 PM (Tues.)

August 24, 2019 – Annual Mtg. 9:00AM (Sat.)

Motion to approve the 2018/2019 Schedule of Open Board Meetings made by Director McConnon, seconded by Vice President Wittrien. All Directors voted in favor. Motion Passed.

President Bennett stated we need three designated Board Members for the Safe Deposit Box and one has to be the Secretary. President Bennett, Secretary Crawley and Treasurer Livingston agreed to do it.

Motion to adjourn at 11:45am made by Director McConnon, seconded by Director McMahan. All Directors voted in favor. Motion Passed.

Respectfully submitted,

Kevin Crawley
Secretary