

Birchwood Lakes Community Association, Inc.
Organizational Meeting
September 10, 2016

Present: Marcella Livingston, President; Dennis McMahon, Vice President; Vincent Flatt, Secretary; Treasurer, Adam Fass and Directors; Thomas McConnon, Jesse Burris, Kevin Crawley and Charles Ritson

Also Present: Carrie Ridner, Community Manager

Absent: Director, Cecilia Buckle

Nomination and Election of Officers

Nomination of President: Vice President McMahon nominated Charles Ritson, seconded by Director Jesse Burris. Charles Ritson accepted the nomination, but advised that Board that he is away for the months of February and March. All in favor. Nomination Passed.

President Ritson assumed the Presidency and continued the meeting.

Nomination of Vice President: Marcella Livingston nominated Dennis McMahon, seconded by Adam Fass. Dennis McMahon accepted the nomination. All in favor. Nomination Passed.

Nomination of Secretary: Director Crawley nominated Director Burris as Secretary, seconded by Director McConnon. Director Burris accepted the nomination. All in favor. Nomination Passed.

Nomination of Treasurer: Vice President McMahon nominated Marcella Livingston as Treasurer, seconded by President Ritson. Director McConnon nominated Adam Fass, seconded by Director Crawley. Secret ballot vote count took place. Seven votes in favor of Marcella Livingston; one vote in favor of Adam Fass. Marcella Livingston voted in as Treasurer.

Officers:

President: Charles Ritson
Vice President: Dennis McMahon
Secretary: Jesse Burris
Treasurer: Marcella Livingston

Directors:

Thomas McConnon
Vincent Flatt
Adam Fass
Kevin Crawley
Cecilia Buckle

APPOINTED COMMITTEES

BLCA Property Beautification

Chairperson - Thomas McConnon
Co-chairperson –

Communications

Chairperson – Clare Bennett
Co-chairperson – Dennis McMahon

Lake Management

Chairperson – Charles Ritson
Co-chairperson –

Community Safety

Chairperson – Kevin Crawley
Co-chairperson –

Recreation

Chairperson – Cecilia Buckle
Co-chairperson –

STANDING COMMITTEES

Finance, Budget, Contracts

Chairperson – Marcella Livingston
Co-chairperson – Vincent Flatt

Road Construction & Maintenance

Chairperson – Vincent Flatt
Co-chairperson – William Wagner

Governing Documents

Chairperson – Jesse Burris
Co-chairperson – Clare Bennett

Capital Projects & Property Development

Chairperson – Charles Ritson
Co-chairperson – Clare Bennett

Voting & Elections

Chairperson – Jesse Burris
Co-chairperson – Adam Fass

SALT ADVISORY

Charles Ritson
Clare Bennett
Kevin Crawley
Vincent Flatt
Dennis McMahon
(Director McConnon will ask William Wagner if he would be interested in joining the Committee)

President Ritson confirmed all the Committee seats.

Motion made to approve all the Committee Seats made by Director McConnon, seconded by Director Flatt. All in favor. Motion passed.

2016/2017 SCHEDULE OF OPEN BOARD MEETINGS

Open Board Meeting to be held at the BLCA Clubhouse.

September 10, 2016 – 9:00 AM

October 14, 2016 – 7:00 PM

November 11, 2016 – 7:00 PM

December 10, 2016 – 9:00 AM

January 14, 2017 – 9:00 AM

(snow date Jan. 17th – 7 PM)

February 11, 2017 – 10:00 AM

(snow date Feb. 14th – 7:00 PM)

March 10, 2017 – 7:00 PM

April 14, 2017 – 7:00 PM

May 12, 2017 – 7:00 PM

June 13, 2017 – 7:00 PM (Tues.)

July 11, 2017 – 7:00 PM (Tues.)

August 11, 2017 – 7:00 PM

August 26, 2017 – Annual Mtg. 9:00AM

Motion made by Treasurer Livingston to approve the 2016/2017 Open Board Meetings, seconded by Vice President McMahon. All in favor. Motion passed.

Safety Deposit Box – Three Designated Board Members, One must be Secretary

Article VII – Association Records, Section 4 – Safekeeping of Association Records, Item B.

Motion made to designate Treasurer Livingston, Secretary Burris and President Ritson made by Treasurer Livingston, seconded by Vice President McMahon. All in favor. Motion passed.

Motion to adjourn the meeting made by President Ritson, seconded by Director McConnon. All in favor. Motion passed.

Respectfully Submitted,

Jesse Burris
Secretary